

# Troop 957 - QM Tent Inspection Worksheet

Tent # \_\_\_\_\_ Patrol/Color: \_\_\_\_\_ Date: \_\_\_\_\_

Size: Large Small

Have      Inventory

- Tent with correct color marker
- Rain Fly with guy ropes attached
- Tent Poles (2)
- Fly Pole
- Stakes (6 for small tents, 8 for large tents)
- Tent bag with correct ID number and correct color marker
- Pole bag with correct ID number
- Stake bag with correct ID number

Complete      Procedure

- Open tent bag, inventory contents, get spare stakes if needed
- Give incorrectly labeled tent, pole, and stake bags to QM
- Set tent up completely (including rain fly)
- Inside clean? (No - clean it with broom or damp sponge)
- Any holes in tent or fly (Yes, mark with tape, note in remarks)
- Any poles cracked (Yes, mark with tape, note in remarks)
- Color marker missing or wrong on tent, add to zipper pull
- Take tent down & roll (roll with fly & not with stakes or poles)
- If you have all three bags with a correct ID number, pack bags  
If you do not have three bags with the correct ID
  - Pack what you can pack and set the rest aside
  - Check with QM and see if bags have been turned in
  - If they've been turned in then finish packing bag
  - If not, note in remarks, pack what you can pack
- Make sure remarks are complete
- Turn tent in with this sheet to QM

Put all remarks on the back of this page.